

## Some Province IV Chair Reports

### **Daughters at Large Chair: Malvern Mathis**

The Province IV Daughters At Large (DAL) is a ministry to 640 Daughters without a chapter for community in a parish. There is an increase of 14 over last year. The chart below reflects the status of DALs at the end of this fiscal year:

Status	Number
Junior DALs FY21	1
Senior DALs FY20	55
Senior DALs FY21	118
Senior DALs FY22	196
Senior DALs FY23	202
Senior Dues Relief	16
Senior Lifetime	52
Total Province IV DALs	640

We continue to have zoom meetings every other month on alternating Mondays and Tuesdays. These meetings are well attended with strong participation from Diocesan Presidents and Chairs. Agendas, invitations and prior meeting minutes are sent prior to each meeting. Province IV Chair continues to attend DOK National DAL meetings where nationwide best practices and ideas are shared.

Reaching DALs is not without its challenges. There is difficulty in reaching DALs in rural areas. It should be noted that Assembly Chairs are using creative ways in trying to make contact:

- ♦ Sending out cards monthly and scheduling periodic lunches
- ♦ Rotating Assembly meetings in different areas that are accessible to DALs
- ♦ Inquiring at Deanery meetings about hard to contact DALs
- ♦ Looking through obituaries to see if any DALs are listed
- ♦ Searching various social media apps for DALs
- ♦ Reaching out to surrounding Churches/Chapters to see if they know any of the hard to locate DALs

With many DALs at risk of being dropped, some Assemblies are applauded as they have stepped up and paid dues to bring DALs to a current status.

Sister-to-Sister connections and partnering with Prayer Partners is growing as Assemblies make DAL contacts. Several DAL Chairs and DALs attended the Fall 2022 Assembly in person. We met as a group and were able to put names to faces. Information was shared regarding some of the challenges for DALs and connecting with community.

We're excited that the Province IV DALs now have a Chaplain, Reverend Dee Ann de Montmollin. Rev. Dee was formerly the Assembly Chaplain for the Diocese of Southwest Florida. She is very interested in being of service to the Daughters at Large, especially those who are unable to get out.

Daughters at Large are invited to diocesan assembly and provincial assembly activities and are encouraged to start chapters in their parishes whenever possible; it only takes three (3) members to start a chapter. Daughters in nearby parishes are urged to keep in touch with Daughters at Large.

This DAL ministry is an ongoing challenge that requires monitoring and outreach to Province DALs in their walk, wherever they live or their circumstances. With Christ's power and grace, we will do what He would have us do to keep Daughters At Large in the Order's love and community.

### **Music Chair: Brenda Albinger**

The Music Ministry of Province IV Assembly of The Order of the Daughters of the King® sees as its responsibility the provision of music of all kinds for praise and worship. God exhorts us to praise Him with our music, and my prayer as Music Chair is that He "will inhabit the praises of His people" – His Daughters in our Province – through means of psalms, hymns, and spiritual songs.

#### **THE DUTIES OF THE MUSIC CHAIR**

The duties of the Music Chair include but are not limited to:

- Planning and providing music for all Eucharistic and other worship services, all teaching sessions, and all praise sessions

- Attending meetings as required

- Preparing the PowerPoints or other electronic projections for retreats, services, sessions, and/or meetings

- Working with our Chaplains, Worship Committee, and invited guests to plan worship

#### **REPRESENTING PROVINCE IV AT NATIONAL AND INTERNATIONAL CONVOCATIONS**

What a joy it has been to serve as the musician for Province IV! Planning music for our meetings, sessions, and worship when Province IV assembles has been fun, although hard work, and rewarding. This summer at Canterbury Conference Center in Oviedo, FL, our Chair was the musician for the Province IV Junior Daughters Retreat. What an inspiring group of young women our Province IV Juniors are!

Last year at Triennial the Province IV Music Ministry, including Dr Karen Adderly-Clark, at the time President of the Diocese of Central Florida, represented Province IV with a workshop for Senior Daughters concerning the use of music in chapter meetings and for personal devotions.

At the same time, our Chair was the musician for the Junior Daughters at Triennial. Praise God for the experiences He orchestrated there for the Juniors, their sponsors, and their leaders.

Thank you for allowing me to represent you as we worship God the Father, God the Son, and God the Holy Spirit together! I am sure that, as Zephaniah said, "...the Father is dancing over you with joy...delighting in all you do...rejoicing over you with song!"

### **Workshop Chair: Lauri Stone**

As Workshop Chair for Province IV for the 2021-2024 triennium, my main duty is providing workshops for the October Annual Meeting and Retreat held at Kanuga Retreat Center. At our 2022 October gathering, we offered 9 indoor workshops and 1 outdoor walking tour over a 3 day period. My job was to find and plan the workshops to work with our theme and offer enrichment in several areas of life. This was done with the help of the full committee in choosing which workshops to pursue and how to present them. It was also my job to find presenters, arrange meeting rooms, finalize workshop descriptions and schedule, and be available in real time for unexpected needs. As Workshop Chair, I also offered help with the service project for the January Board meeting.

### **Altar Guild Chair: Kester Heaton**

The Altar Guild, under the auspices and guidance of the Worship Chair and with the help of several, ran very smoothly. We are responsible for the “Holy Hardware”, linens and Eucharistic supplies for the services at the Fall Kanuga Meeting and Retreat. Though the Province does have its own supply of altar linens, wine and wafers, we are allowed to use those supplies provided by the Camp and do so at all possible times mostly to save on laundry (washing machines are not available at Camp) and our supply is limited. The last couple of years we have had extra volunteers for which we are grateful. The number serving on a team should not exceed two as space is limited and it becomes cumbersome. It would be helpful to know in advance how many volunteers we might have so a schedule of teams could be assigned.

### **Hospitality Chair: Sueson Vess**

Hospitality's role is to coordinate and facilitate ways to welcome and love all our sisters and guests especially when we gather at events and retreats with special attention to varieties of needs. For example, when meals are served, meals will be available and labeled for food allergies and vegetarian/vegan options identified. During hospitality events, providing wine and nonalcoholic beverages to better care for all along with light, healthy-ish snacks.

Provide welcome baskets for our speakers/special guests.

Working with very tight budgets we look for opportunities to show our love and appreciation to all our Sisters in Christ.

### **International Chair: Deacon Lydia Bush**

The International Chair is a new position on the Province IV Board. The International Chair helps to keep Province IV updated with information about International Daughters.

The special Good Lamb Project received monies from Province IV and many Daughters last year to help Father Juan Carlos in Cuba start a herd of sheep to provide food for his community (including International Daughters of the King) that is struggling with food insecurity, especially a lack of protein in their diets. Please contact Kathy House if you have questions about the Good Lamb Project or would like for your chapter or diocesan assembly to participate in this outreach. [khhouse@doknational.org](mailto:khhouse@doknational.org)

Three things to help International Daughters:

- Educate Province IV Daughters about International Chapters and their Needs
- Communicate with International Chapters as a Prayer Partner (Form to apply for this is on the National website.) [www.doknational.org](http://www.doknational.org)
- Seek Assistance to start and grow new International Chapters

### **Province IV Devotional Chair: Gayle Happell**

As the Province IV Devotional Chairperson, I am responsible for creating a weekly devotional from a selected book and sending it out to Province IV board. I also send it to some Province IV former board members who have requested to stay on the list.

I include a special prayer request for one of the board members and rotate the names and positions.

I have also been asked to create the prayer chapel for Kanuga and Triennial, which I enjoy doing with much help from a team. Also, I give the devotionals during Assembly Board and Assembly Meetings for Province IV.

### **Membership Chair: Anne Boykin (See additional report handouts.)**

#### **Responsibilities on Province Board**

Give report at board meetings—at Kanuga in Oct. and at planning meeting in January. (get numbers from the National Office) Include---Number of Senior Chapters, Number of Senior Daughters (in chapters and at large), Number of Junior chapters, Number of Junior daughters...in each diocesan assembly—compare with previous year

Encourage assembly presidents to have a Membership Chair in their assembly who will keep track of chapters and their needs to keep their members active and current with yearly dues and assist in financial aid for those who need it.

Attend the National Membership zoom meetings every other month and report any great ideas to the board.

#### Success or Progress

Keeping Province informed of numbers and importance of chapter presidents or someone staying in touch with members, especially those not current with dues (this is difficult in large assemblies)

More Assemblies have a Membership Chair.

#### Goal for 2023-24

Collect and share ideas from Assembly Presidents/Chapter Presidents

### **Funds Chair: Anne Boykin (See additional report handouts.)**

Responsibilities on Province Board

Report on donations to each fund by Diocesan Assembly—information from the national office

Write letters to Diocesan Assembly Presidents to remind them of funds' gatherings and membership dues

Successful or Progress

Hopefully more diocesan assemblies and chapters give to funds as a group

#### Goal for 2023-24

Collect and share information about what our funds do and where the grants go—

Encourage greater participation by assemblies and chapters and individuals at times of in gatherings.

(Donations may be made any time—in memory of or in honor of or in thanksgiving for someone or something.)

Always indicate Province IV and your Diocesan Assembly on the form.

### **Finance Chair: Tricia Pulsifer**

The Finance committee oversees and monitors the financial recordkeeping of Province IV. It is chaired by Tricia Pulsifer with the following members: Vicky Patterson (Treasurer), Pat Batten (Account Reconciler), Beverly Lloyd (Secretary), Sue McIlrath, and Kathy House.

In order to assure monies of The Order are properly stewarded, the committee meets at least twice annually. The chair works with the Treasurer during the year on a consulting basis. Before the end of the fiscal year the Treasurer prepares a budget for the next year. This is reviewed by the finance committee, and with their consent it is presented to the Executive Committee. Upon their approval, it is presented at the Fall Assembly for approval of the delegates. This is an important step for transparency to Order members and to provide a benchmark upon which to monitor financial transactions.

The committee from time-to-time reviews policies and procedures pertaining to financial activities of The Order at the provincial level

### **Junior Daughters Chair - Deacon Rachel Iversen**

The Junior Directress is charged with promoting Junior Daughters' chapters in Province IV. There are two very important action items associated with this charge: ❖ Communication ❖ Coordination of Province-wide activities or projects.

The **communication** aspect involves working with the Diocesan Junior Daughter Chairs in supplying information about Junior daughters when senior chapters have an interest in starting a new Junior Daughters chapter. Additionally, the Junior Directress is charged with facilitating, advancing, and uplifting communications between Junior Daughter Chapters in the Province.

We have been working earnestly on creating a current data base of the active Junior Daughter Chairs in Province IV. This is an "on-going project". We used information surveys sent out to our existing Province IV spreadsheet lists to find out current numbers and ages of our juniors, if they would be interested in coming to a retreat made especially for them, and if they would bring a friend or two. We were able to estimate approximate numbers of our current membership and moved forward with planning the summer retreat and other activities/projects.

The **coordination of Province-wide Activities and Projects** aspect has afforded the Junior Daughters' chapters the following in 2022 - 2023:

- Hymns Project for the Junior Messenger in The Royal Cross (February 2023)
- The Order of the Daughters of the King®, Province IV Junior Daughters Summer Retreat 2023 happened June 22 - 25, 2023 at the Canterbury Retreat Center, Oviedo, FL. Thirty girls - Junior Daughters, girls training to be Juniors, and friends of Juniors interested in becoming Juniors met for their first in person retreat since 2019. Directresses, moms, and grandmothers joined the Juniors for the retreat. (Planning began September 2022 and completed on June 25, 2023.)

Follow up from the retreat. It has been reported that we have had 2 candlelight services in Southeast Florida since the Junior Retreat that shows two groups of girls have started the training to become Juniors and Stephanie Johnson's chapter in Warner Robbins, GA was instituted the first part of August!! Please do not hesitate in contacting me at (850) 293-0478 if you see a need for a Junior Daughters Chapter. I would love to talk with you about the possibilities. Junior Daughters make a promise, or pledge, of daily prayer and service. A Junior Daughter also prays for children in her community and the world.

#### Junior Daughter's Prayer

God of love, God of life, God of holy strength, guide us, That by our daily practice of Prayer and Service, We may draw others to Christ. Help us to reach up in hope, Receive in spirit, Respond in faith, and Reach out in love for all. We pray that Your Kingdom will come for all creation, All people living together in love and peace, For His Sake. Amen

#### **Historian - Susan Towson**

The primary responsibility of the Historian is to record and archive the history of The Order of the Daughters of the King® in Province IV. The Chair needs assistance from a small committee. We need Daughters who have experience with preserving documents and are interested in serving to help Province IV make sure we do not lose having a record of our history for future generations. Please contact Susan Towson if interested. stowson82@gmail.com

The duties of the Historian are to

- keep a record of the Province Assemblies, Retreats and other activities.
- collect pictures, articles and artifacts pertaining to Province IV Daughters and activities for archive purposes.
- compile a scrapbook each year to document the activities and goal accomplishments of the Provincial Assembly.
- preserve old documents pertaining to the Order in Province IV.
- research the history and origin of old pictures and documents to record names and activities in chronological order.
- secure a permanent place to store Province IV Archives and reserve it for DOK.
- share pertinent research and documents worthy of preservation and inclusion in the National DOK Archives with the National Archivist and Archives Committee.
- assist with other duties as assigned by the President

